

# GUARDIAN SAVINGS BANK

3800 NAMEOKI RD  
GRANITE CITY IL 62040

PH: 618-876-5544  
FAX: 618-876-5512

## Enrolling in E-Statements

You can easily enroll in E-Statements in one of four ways.

### Option 1 SECURE MESSAGING

Login to internet banking.  
Choose the Options Tab and Messages to open our **secure** messaging system.  
Click New.  
Type "Accept E-Statements" in the Subject Line.  
Provide your Name and Email Address.  
Click Send.

List Account Numbers only if you want E-Statements for specific accounts, otherwise all of your checking and MMDA accounts will be converted to E-Statements.

### Option 2 EMAIL

If you want to convert all of your Checking and MMDA accounts to E-Statements, you can send an email to [customerservice@bankguardian.com](mailto:customerservice@bankguardian.com).  
Type "Accept E-Statements" in the Subject Line.  
Provide your name in the email.

We do not recommend sending account numbers through un-secure email.

### Option 3 TELEPHONE

You can call our office at 618-876-5544 to discuss E-Statements with our staff.

### Option 4 PRINT

You can print the Enrollment form from your screen, and fax it to 618-876-5512. You can also bring or mail the form to our office.

## E-STATEMENT ENROLLMENT and DISCLOSURE

Guardian Savings Bank, 3800 Nameoki Rd, Granite City, IL 62040 or Fax 618-876-5512

Last Name:	First Name:	Email Address:
Provide E-Statements on ALL Checking and MMDA Accounts <b>or</b>		Day Time Phone Number:
Provide E-Statements to ONLY the Checking and MMDA accounts specified below.		

<p><b>E-Statement Delivery and Availability:</b> By accepting the delivery of your statements electronically, you agree to stop delivery of paper statements by U.S. mail. We will send an email notification to the address you provide when your electronic statement becomes available for viewing online. A 12 month history of E-Statements can be viewed by signing in to secure internet banking and clicking the Accounts drop down list, and then selecting E-Statements. The statements may be printed or saved to your computer for permanent retention. Requesting a printed copy from us may result in fees.</p>				
<p><b>Hardware and Software Requirements:</b> You must have a working connection to the internet and an e-mail account. Your computer will need to be able to open files formatted as PDF files. Free software is available at Adobe.com. Your browser should be set to always allow pop ups from our site. Access to a printer and the ability to download and store electronic copies of your statements is strongly recommended.</p>				
<p><b>Error Resolution:</b> The required error resolution notice is included with the imaged statements. You agree to promptly examine your statements and notify us immediately of any errors on your account. We must hear from you no later than sixty (60) days after we sent the first statement on which the problem appears. You may contact us at 618-876-5544.</p>				
<p><b>Canceling E-Statements:</b> You may opt-out of E-Statements at any time by contacting a bank representative. If you opt-out we will resume delivery of your statements by U.S. Mail. We reserve the right to discontinue this service and return to paper handling upon proper notice.</p>				
<p><b>Changing Your Email Address:</b> In order for us to provide you with notification that your E-Statement is available, we must have your valid current email address at all times. It is your responsibility to provide us with your correct contact information, including your email address. You can change your email address by contacting a bank representative, sending a secure message within internet banking or emailing us at <a href="mailto:customerservice@bankguardian.com">customerservice@bankguardian.com</a>.</p>				
<p><b>Other Account Related Information:</b> When you accept this agreement, you also agree to receive account notices, regulatory information, and marketing information by electronic delivery.</p>				
<p><b>Acceptance of Disclosure:</b> By enrolling in E-Statements you agree to the terms of this disclosure. You also agree that you have the necessary equipment for accessing and viewing E-Statements and agree to notify us if you change your email address or no longer wish to receive statements electronically. You also agree that you are authorized to enter this agreement on such accounts on behalf of all persons on these accounts and therefore they are bound by this agreement.</p>				
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%; padding: 5px; vertical-align: top;">Signature</td> <td style="width: 40%; padding: 5px; vertical-align: top;">Date</td> </tr> <tr> <td style="height: 30px;"></td> <td style="height: 30px;"></td> </tr> </table>	Signature	Date		
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Bank Use Only			
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Cancellation Information			
Cancellation Received by	Date Cancellation Received:	Image Centre FM by	Date Image Centre Updated: